

# SAA Face to Face Group/Intergroup Registration Form

Note: This form is not required when making changes to an already registered meeting.

Email changes to [webmaster@saa-recovery.org](mailto:webmaster@saa-recovery.org) or call the ISO. Please include your Group Code if possible.

"Acting on behalf of our group's conscience, we certify that this group is an SAA group as defined in Article II, Section 1b of the ISO of SAA, Inc. By-laws which define an SAA group as one that follows the 12 Steps and 12 Traditions of SAA"

Attested to and signed by (first name and last initial):

Group Member

Group Member

## ISO Contact Information (This Section for internal use only. Never Published.)

Group

### ISO Contact Email:

Intergroup

(Critical: E-mail is the main contact method between the ISO and your meeting.)

### Mailing Address:

#### Name:

#### Address:

Please note. The ISO Contact E-mail and Mailing Address are never given out to anyone.

#### City:

#### State/Province:

#### Zip/Postal Code:

#### Country:

Mail printed copy of ISO newsletter

## Meeting Details ("Open" and "Closed" meeting details published on web. "Closed/New" and "Closed/All" not published.)

### Group Name:

#### Day:

#### Time:

#### Time Zone:

### Meeting Location:

#### Meeting Type:

#### Facility Name:

#### Attendees:

#### Where in Facility:

#### Street Address:

#### Access:

#### Cross St./Dir.:

#### City:

#### Format:

#### State/Province:

#### Language:

#### Zip/Postal Code:

#### Country:

### Notes (How to Join, Special Instructions, Etc.)

**Meeting Access:** Meetings may be designated as either open or closed.

#### Open Meetings:

This indicates a meeting that is open to anyone interested in learning about SAA, whether or not he or she has a problem with sex addiction. Family members, spouses, significant others, and visitors may attend.

#### Closed Meetings:

This indicates that the meeting admits only persons who desire to stop addictive sexual behavior (addicts only).

"Closed" meeting locations will be listed on the web site and will be given to anyone who calls the ISO asking about meetings.

"Closed/New" meeting locations are not published. Newcomers must meet with a member of the group before attending.

"Closed/All" meeting locations are not given to anyone. To attend, a local member must be contacted.

## Group/Intergroup Contact Information (No personal numbers or info):

Group/Intergroup Info Line:

List on Web (Not on web unless checked)

### Approved Local Web Site URL:

ISO policies on copyright and fair use, on use of ISO trademarks, and on linking to local web sites from the SAA sites have been updated through a joint effort of the ISO Literature Committee, the Information Systems and Online Presence Committee, and the ISO Board of Trustees.

These policies reflect principles in the Twelve Traditions of SAA. They are designed to help member groups carry the SAA message with clarity and consistency and to protect ISO resources.

These documents may be found at [www.saa-recovery.org/SiteMap](http://www.saa-recovery.org/SiteMap). They may be downloaded and printed. Note that linking to a local site from SAA is contingent on compliance with these policies.

## Local Meeting Member Contacts (Volunteers to answer calls & emails from newcomers)

If possible, it is very helpful to have a contact name and number (or more than one) listed for referrals.  
If "List on web" is not checked, info will be given to callers, but not published on web.

### Meeting Contact 1 Info

Name:

Phone:

List on Web (Not on web unless checked)

Email:

List on Web (Not on web unless checked)

### Meeting Contact 2 Info

Name:

Phone:

List on Web (Not on web unless checked)

Email:

List on Web (Not on web unless checked)

### Meeting Contact 3 Info

Name:

Phone:

List on Web (Not on web unless checked)

Email:

List on Web (Not on web unless checked)

### Meeting Contact 4 Info

Name:

Phone:

List on Web (Not on web unless checked)

Email:

List on Web (Not on web unless checked)

## **Instructions for filling out the SAA Face to Face Group/Intergroup Form**

This form is to be used for face to face meetings. If you are registering a telemeeting or other electronic meeting, please use the SAA Electronic Group/Intergroup Form.

If you have any difficulty or have any questions about this form, feel free to contact the ISO of SAA office at 800-477-8191 or 713-869-4902, or you may email the meeting registrar at [webmaster@saa-recovery.org](mailto:webmaster@saa-recovery.org).

This form is designed to be filled out prior to printing the form. Some of the fields use pre-populated drop down select boxes. If you are using a pre-printed form, it may not be clear what to put in some of these fields. Below are lists of possible choices for three of these fields.

### Attendees:

- Mixed
- Women
- Men
- Boundary

### Access:

- Open
- Closed
- Closed/12/New
- Closed/12/ALL

### Format:

- Speaker
- Step
- Topic
- Step/Tradition/Topic
- Book Study
- Sharing
- Check-in
- Varies

After filling out and signing the form, you have three options for sending it in:

1. Digitally sign and save or manually sign and scan the document back into the computer and email it to [webmaster@saa-recovery.org](mailto:webmaster@saa-recovery.org) with the subject Group Reg Form
2. Mail the form to:  
ISO of SAA  
PO Box 70949  
Houston, TX 77270
3. Fax the form in to our dedicated fax line: 713-692-0105.