

ISO of SAA, Inc.

Policy Name:	Policy on Use of Materials Copyrighted by the ISO of SAA, Inc.					
Section #:		Section Title:		Formerly Book:		
Approval Authority:	Board of Trustees		Adopted:	18 Jun 2011	Reviewed:	
Responsible Executive:	Board's Policy Internal Standing Committee		Revised:	17 Nov 2012		
Responsible Office:	ISO office		Contact:	Director@saa-iso.org		

1) Policy Statement

This policy protects the ownership of ISO-copyrighted materials.

2) Reason for Policy

To define the process used to grant permission to use copyrighted material.

3) Who Should Read this Policy

- a) ISO staff
- b) Board of Trustees
- c) Service Committee members
- d) Intergroups

4) Resources

- a) ISO Business Motion

This document can be found on the ISO service website

5) Definitions

- a) Copyright:

Copyright is a form of protection grounded in the U.S. Constitution and granted by law for original works of authorship fixed in a tangible medium of expression.

- b) Fair use:

Fair use is a legal doctrine that promotes freedom of expression by permitting the unlicensed use of copyright-protected works in certain circumstances. Section 107 of the Copyright Act provides the statutory framework for determining whether something is a fair use and identifies certain types of uses—such as criticism, comment, news reporting, teaching, scholarship, and research—as examples of activities that may qualify as fair use.

6) The Policy

In order to protect the ownership of ISO-copyrighted materials, the Board of Trustees (“Board”) prohibits any use of these properties by any entity or person other than the ISO of SAA without the express written permission of the Board, except as allowed by US copyright law and explained below. Such permission must be requested in writing. Approval of such requests can be granted only by the Board. “The Board delegates to the Executive Director the authority to grant permission for limited copying or quoting of SAA literature.”

7) Discussion

The mission of the ISO is to serve member groups by helping them carry their message of recovery to the sex addict who still suffers. In support of this mission, the Board of Trustees encourages development of local websites and publication of local literature by individual members of the fellowship, member groups, and intergroups.

To become SAA Literature, a document must be approved by the ISO Literature Committee. It is then copyrighted and published by the ISO, after which the document is distributed within the fellowship or made available for purchase through the SAA Store or on the SAA website, depending upon its purpose. The rights and privileges of copyright are defined by Title 17 US Code, which grants sole authority for printing and granting of copying privileges of a document to the author or publisher, in this case the ISO of SAA, Inc.

In keeping with copyright law and in the interest of making the SAA message of recovery as widely available as possible, the ISO recognizes that members, member groups, and intergroups may use SAA literature in meetings and may quote portions of SAA literature in local documents without receiving prior permission from the ISO with the stipulation that the source document is clearly and appropriately cited. Furthermore, the Board delegates to the Executive Director the authority to grant permission for limited copying or quoting of SAA literature for educational, research, or other non-profit purposes outside the fellowship.

For published materials, citations should be placed in parentheses immediately following the quotation or in a footnote. For quotations from the SAA Green Book, the following format should be used: *Sex Addicts Anonymous*, 2nd ed., 4-5. For quotations from SAA pamphlets or booklets, the following style (without page numbers) should be used: “Sex Addicts Anonymous – A Pathway to Recovery.”

The amount of material that can be quoted without permission is governed by the Fair Use Doctrine, promulgated by the US Copyright Office (see www.copyright.gov). Although the doctrine does not state rigid rules, the governing principle is that quotation of major portions of a copyrighted document should only be done with permission of the copyright holder. Similar agreements are in effect with most other countries on the basis of international conventions and treaties.

In adopting this policy, the Board respectfully requests that good judgment and consideration of the copyright owner be exercised in any use of ISO-copyrighted material.

8) Amendments

Amended the 17th day of November, 2012 by the ISO Board of Trustees by:

Change the Policy on Use of Materials Copyrighted by the ISO of SAA, Inc. by changing the following sentence from:

FROM: "The Board delegates to the Executive Director the authority to grant permission for limited copying or quoting of SAA literature for educational, research, or other non-profit purposes outside the fellowship."

TO: "The Board delegates to the Executive Director the authority to grant permission for limited copying or quoting of SAA literature."